

Oregon Public Library Board Meeting Minutes

Wednesday, May 12, 2010 at 5:00 p.m.

Sue Ames Room

1. Call to Order President Hustad called the meeting to order at 5:05 pm

2. Roll Call

Members present: Sue Cowan, Lisa Hustad, Loretta Himmelsbach, Carrie Schudda (arrived 5:07pm), Mary Statz

Members absent: Brian Busler, Jon Lourigan, Keith Reopelle

Director present: Susan Santner

3. Adopt/Amend Agenda. The agenda was approved on a motion made by Himmelsbach and seconded by Schudda

4. Approval of April, 2010 Minutes. The minutes are amended to remove "max" regarding building capacity. Amended minutes approved on a motion by Schudda/Cowan.

5. Staff Report None

6. Strategic Plan

a. Centennial Committee - Friends funded the planting bed on Park Street; the Irene Ruth Garrett program was well attended.

b. Oregon Area Community Book Update - Oversight Committee appointment – Hustad is recruiting a member for this committee. Hustad may invite a community library supporter to serve on this committee. Discussion followed.

7. Financial Report for April 2010. Cowan reported the YTD actual includes April and part of May. Donations are ahead of budget. Nothing notable in expenses. Library Fund Balance Sheet does not balance. Santner will inquire about the variance between Assets and Liabilities and Equity. Santner will ask if the timing of the Library Board meeting impacts the financial information available. Cowan reported that the Wackman CD was renewed.

8. Review and Payment of Bills for May 2010. The motion to pay the bills was approved on a Cowan/Schudda motion.

9. Citizen Appearance/Public Comment None

10. Library Director's Report Santner reported that programming is going well. Painting in lobby is done. Circulation is down; other area libraries are also reporting a decrease. The Fitchburg library is opening in June 2011. Volunteer hours and wireless usage are both up.

11. Committee Reports There were none.

12. Communications

a. Santner continues to have problems with the same young man with behavioral issues. Officer Wagner called the young man and informed him that he is not welcome in the library until he addresses his anger issues; he was instructed not to call Santner and the Oregon Police Department will determine when he can return to the library.

b. Drill team to perform at Oregon Summer Fest.

13. Unfinished Business

a. Review and possible action regarding Library Logo for outdoor banner – Village of Oregon will not supply the labor to hang the banner. Building Commission needs to approve the banner.

b. Staff In-Service luncheon – May 20, 2010; Santner and Hustad to work on menu and order the food.

c. Building Code – Architect has not yet responded to Santner's email message.

14. New Business

a. Establishment of a Library Building Committee – Hustad is recruiting members for this committee. Hustad is planning a meeting with Steve Staton. Arlan Kay has expressed interest in helping. Himmelsbach is willing to serve initially on the Library Building Committee with the understanding that she will review the commitment in 6 months. Santner will meet with Gracz regarding when impact fees must be spent.

15. Miscellaneous Business

a. Building Issues – Escalation of noise complaints. Santner suggested getting a sound engineer to evaluate current library.

16. Future Agenda Items

a. SCLS Advocacy Campaign and establishment of a Press Committee/Marketing Committee – Schudda may be interested in serving on this committee.

b. Library Board Advocacy – need for Board Advocacy Policy

c. Laptop Policy

d. Circulation Policy

17. Adjournment The meeting adjourned at 6:42 pm on a Himmelsbach/Schudda motion.

Respectfully submitted by,

Mary Statz

Posted:

Oregon Village Hall
117 Spring St.

Oregon Public Library
256 Brook St.

Oregon Post Office
252 Brook St.

President-Lisa Hustad, Vice President-Dr. Brian Busler (School Board Rep), Treasurer-Sue Cowan, Secretary-Mary Statz, Loretta Himmelsbach, Keith Reopelle (Dane County Rep), Carrie Santulli Schudda, Jon Lourigan (Village Board Rep),
Note: Any person who has a qualifying disability as defined by the Americans with Disabilities Act that requires the meeting or materials at the meeting to be in an accessible location or format must contact the Library Director at (608)835-3656, 256 Brook St., Oregon, Wisconsin, at least twenty-four hours prior to the commencement of the meeting so that any necessary arrangements can be made to accommodate each request.